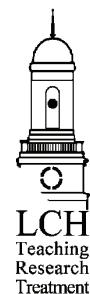


Larue D. Carter Memorial Hospital

The Carter Insider



Volume 4, Issue 3

March 2008

National Patient Safety Goals

The purpose of the **Joint Commission's National Patient Safety Goals** is to promote specific improvements in patient safety. The goals highlight problem areas in care and describe solutions to these problems. The goals focus on system-wide solutions wherever possible.

As with Joint Commission standards, accredited organizations are evaluated for continuous compliance with the specific requirements associated with the National Patient Safety Goals. Although these requirements are generally more prescriptive than Joint Commission standards requirements, organizations are permitted to design alternative approaches to meeting goal requirements and to request the Joint Commission's approval of such alternatives.

The National Patient Safety Goals are derived primarily from informal recommendations made in the Joint Commission's safety newsletter, *The Sentinel*

Alert, recommendations from the Sentinel Event Advisory Group, sentinel events reported to the Joint Commission, and review of current patient safety literature.

The **2008 Behavioral Health Care National Patient Safety Goals** are:

- **Identify patients correctly.**

Use at least two ways to identify patients. For example, use the patient's name and date of birth. This is done to make sure that each patient gets the medicine and treatment meant for them.

- **Improve staff communication.**

Read back spoken or phone orders to the person who gave the order.

Create a list of abbreviations and symbols that are not to be used.

Quickly get important test results to the right staff person.

Create steps to follow when sending patients to the next caregiver. The steps should help staff tell about the patient's care. Make sure there is time to ask and answer questions.

- **Use medicines safely.**

Create a list of medicines with names that look alike or sound alike. Update the list every year.

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We Salute Our Registered Dieticians and Social Workers

On March 10, the American Dietetic Association observed the first-ever **Registered Dietician Day**. As the nation's food and nutrition experts, registered dieticians are committed to improving the health of their patients and community. Registered Dietician Day celebrates the dedication of RDs as advocates in advancing the nutritional status of Americans and

people around the world. We thank our dieticians here at LCH: **Carolyn Foster, Kelly Kessler, and Kausar Siddiqi.**

Each year, social workers across the country celebrate their profession during March—**National Professional Social Work Month**. It's a time to reflect on the history of the profession, to celebrate the

important work currently being done, and to anticipate a promising future for those served. This year's theme is "Building on Strengths." We thank our social workers: **Sue Arnold, Stefane Borders, Floy Hodson, Cathy Holdt, Joan Hopkins, Cherilyn Ryder, Vivian Shank, Vicki Silver, Gary Spencer, and Carolyn Wineinger.**



Limited Personal Use of State Property Allowed

The Family and Social Services Administration (FSSA) recognizes that its employees are responsible individuals who may occasionally need to use state property for emergencies and other personal activities that cannot reasonably be handled away from work.

The parameters of personal use under **FSSA's Limited Use of State Property by State Employees policy** are as follows:

- The use must not interfere with the performance of job duties.

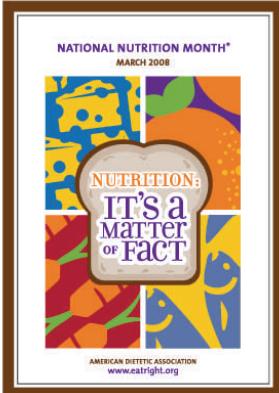
- The use must be infrequent, of short duration and, unless not reasonably practical, made on the employee's personal time.
- The use must not be for the purpose of conducting business related to an outside commercial activity.
- This policy does not replace or lessen other restrictions, including rules that prohibit political activity in the work place.
- Employees are responsible

for reimbursing the state for any costs incurred by the state as a result of their use of state property. It is the employees' responsibility to initiate the payment process for any cost incurred by the state.

How do we know when it's OK to use state property for personal use? The following are examples to clarify when it is appropriate to use state property for limited personal use:

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National Nutrition Month: It's a Matter of Fact



As always, March is **National Nutrition Month**. And as always, LCH made sure the month was packed with fun and educational events to help emphasize this year's theme, Nutrition: It's a Matter of Fact.

On March 12, the annual **unit decorating contest** was judged. Adult units, 2A, 2C and 3E, tied as winner, and youth units, 4B and 4C, tied as well. Judging was based on relevance to the theme, accuracy of information, creativity/

originality, and patient participation.

On March 18, a presentation called **Breakfast—It's a Matter of Fact** was held in the auditorium for patients, staff, and students.

On March 25, the sixth annual **Walk for Health** was scheduled to take place. (This newsletter went to press prior to this date, and we hope the weather cooperated!)

The third annual **National**

Nutrition Month Food Drive is being held through March 28 to collect non-perishable food items for Gleaners Food Bank.

Health and nutrition information is still available to patients, staff, and students via exhibits in the ceremonial lobby. The last day to catch these exhibits is March 31.

Thanks to everyone who made National Nutrition Month a success—as they always do.

National Patient Safety Goals (continued from page 1)

• Prevent infection.

Use the hand cleaning guidelines from the World Health Organization or Centers for Disease Control and Prevention.

Report death or injury to patients from infections that occur in the hospital.

• Check patient medicines.

Find out what medicines each patient is taking. Make sure

that it is OK for the patient to take any new medicines with their current medicines.

Give a list of the patient's medicines to the patient's next caregiver. Give this same list to the patient before they leave the hospital.

• Help patients to be involved in their care.

Tell each patient and their family how to report their complaints about safety.

• Identify patient safety risks.

Find out which patients are most likely to try to commit suicide.

For more information about the Joint Commission's Behavioral Health Care National Patient Safety Goals, go to www.jointcommission.org.



LCH Potpourri

LCH's Employee of the Month for March is **Tiffany Maxwell**. Tiffany, an attendant on 4E, is commended for her work in providing active treatment for the boys in her care. She is also known as a leader among her peers. Well done!

A huge congratulations goes out to **Alfreida Shelton** who "kicked the habit" on January 1 after smoking for 52 years! Move over, Wonder Woman, our new super hero is Miss Alfreida!

Effective April 1, the cost for all staff and visitor meal

tickets will increase to \$1.00 each. If you currently have a payroll deduction to purchase tickets, please note that the amount you have deducted will now buy only half as many tickets. If you want to adjust your payroll deduction, see **Tammy May** in Payroll.

LCH welcomes: **Christopher Curts** (Attendant), **Michael Filer** (Attendant), **Marc Noonan** (Security Officer), **Carol Roehling** (Secretary), **Darrell Smith** (Steam Plant Operator), **Tamara Smith** (Attendant),

Terry Tandy (Housekeeper), **Pamela Thompson** (Charge Nurse Supervisor), **Brian Williams** (Security Officer), and **Kimberly Williams** (Attendant).

Happy retirement and best wishes go to **Robert Chapman** (Maintenance Painter).

The Cultural Diversity Committee thanks all staff who participated, presented, and/or escorted consumers to participate in Diversity Month activities to learn that while we are all different, we all feel pain, sorrow, love, and happiness.



**Tiffany Maxwell,
March Employee of the
Month**

Limited Personal Use of State Property (continued from page 2)

- When an employee needs to communicate by telephone, fax machine, or email with schools, child-care providers, physicians, family members, and others about issues which they cannot reasonably handle away from work.
- The use of a state issued cell phone to make a personal call is allowable as long as the call is of an emergency nature and of short duration.
- Employees may electronically conduct personal state business (such as filing taxes, renewing vehicle registrations and requesting personal licenses) from their workstation during non-paid hours.

Keep in mind that employees are not allowed to figure their state or federal taxes during work hours. State computers

are not to be used to file federal taxes. The use of state computers is restricted to filing state income taxes. Also, the employee must obtain permission before using a state computer for this purpose. Under no circumstances should state property be used for political activities. If you're unsure whether a certain use of state property is permitted, you should contact your supervisor for clarification and approval.

"If you're unsure whether a certain use of state property is permitted, you should contact your supervisor for clarification and approval."

It's March—There Must Be Leprechauns About!

The leprechauns of Irish folklore are solitary creatures who avoid contact with mortals and other leprechauns. They are short and stocky with a mischievous glint in their eyes.

Leprechauns are known for guarding fairies' treasures—usually large pots of gold. Ireland is famous for its fairy lore, and fairies are referred to as "people of the mound," going back to the ancient Celtic belief that fairies were connected

with the dead—who were buried in mounds. The tradition maintained that the dead lived in rich communities in their burial mounds. And this is where the fairies got their gold.

Although leprechauns hide the fairies' treasures well, the presence of a rainbow alerts mortals to the whereabouts of the hidden gold. If a mortal catches a leprechaun and sternly demands the treasure,

he will give it to the mortal.

But a leprechaun's main passion is not guarding gold—it's the art of making shoes. This is why leprechauns are sometimes pictured holding a shoe and a cobbler's hammer and wearing a sturdy apron in addition to their usual green coat and hat.

One last note: all leprechauns are male—female leprechauns simply do not exist!



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AND SOCIAL
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- Teaching
- Research
- Treatment

The Carter Insider

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March 2008

Our Vision

Our vision is to serve the citizens of Indiana as a center of excellence in mental health.

Our Mission

Our mission is to provide specialized treatment, education, and research in the field of mental health.

Quote of the Month:

"You're either part of the solution or part of the problem."

Eldridge Cleaver



Training Opportunities



Situational Leadership

(for supervisors only)

Date: April 10

Time: 9:00 am to 3:00 pm

Place: LCH, Peach Room

CPR (daytime)

Dates: April 1 and 29

Time: 8:00 am to 3:00 pm

Place: LCH, 5th floor

CPR (evening)

Date: April 15

Time: 4:00 pm to 10:00 pm

Place: LCH, 5th floor

Work in WORD Tables

Date: April 9

Time: 9:00 am to noon

Place: LCH, Computer Lab

Info Fair

Dates: April 16 & 17

Time: 6:00 am to 6:00 pm

Place: LCH, Computer Lab

To register or for more information,

contact Al Jordan at 4340.

National Nutrition Month Food Drive

